W0497 - Introduction to NFIRS 5.0 (Course available only during NFA Sponsored State Weekends)

Curriculum: Planning & Information Management

This two-day course teaches students how to use standardized forms to achieve uniformity in their incident and activity reporting. This training program is designed specifically to support local fire service organizations, and it will assist them in providing data both to their management and to decision-makers, as well as to their state uniform fire reporting system. At a local level, National Fire Incident Reporting System data can be used to:

Describe a community's fire problem.

• Support budget requests.

• Improve decision-making for allocation of resources.

• Assist in planning for future fire protection.

• Help identify opportunities for scheduling nonemergency activities.

• Evaluate code enforcement programs.

• Identify target audiences for public fire education programs.

• Support requests from grant making organizations and alternative funding sources to fund department programs and priorities.

Selection Criteria

New, current and potential users of a fire department or state uniform reporting system. Members of local or state fire service organizations responsible for documenting incidents and/or incident data collection.

Prerequisites: None

Student pre-course materials and course syllabus

https://nfa.usfa.fema.gov/ax/syll/syllabus_w0497.pdf (125KB, PDF Help)

W0522 – Executive Skills Series: Exercising Leadership through Difficult Conversations

Curriculum – Leadership and Executive Development

The purpose of this 2-day course is to provide knowledge and skills for having difficult conversations to exercise leadership in addressing adaptive challenges. The goal of this course is for the participant to identify and apply skills for having difficult conversations as they relate to exercising leadership when addressing adaptive challenges.

Selection Criteria

The primary target audience is fire and emergency service personnel in positions of authority (executive-level officers) who have an opportunity to exercise leadership. Note: Participants must be minimally assigned to a supervisory-level position (for example, a Company Officer).

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online.

Pre-Course Materials & Course Syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_Instructions_0522.pdf
https://apps.usfa.fema.gov/ax/syll/syllabus_w0522.pdf

W0602 – Shaping the Future

Curriculum: Leadership and Executive Development

This is two-day course is designed to assist first- and second-level supervisors and Company Officers (COs) in developing knowledge and skills in contemporary approaches to organizational problem-solving.

- Use of creative approaches to identify trends within their organizations.

- Applying problem-solving methodologies.

- The importance and application of continuous improvement within organizations.

- How to quantify problems and solutions.

- Factors in organizational and individual resistance to change.

- Strategies for implementing change.

- The course incorporates facilitated, student-centered methodologies, including lecture, small and large group activities, and individual assessments.

Selection Criteria

- First- and second-level supervisors and COs who are upwardly mobile within their organizations and whose department head wishes to prepare them for increased managerial responsibility.
- Administrative officers who are responsible for significant staff functions within the organization and who report directly to top management.
- Emergency service workers assigned to positions with decision-making responsibilities.

Prerequisites: Recommended – Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online at www.usfa.dhs.gov/nfa/nfaonline.

Pre-Course Materials & Course Syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_Instructions_0602.pdf
https://apps.usfa.fema.gov/ax/syll/syllabus_w0602.pdf

W0609 – Introduction to Unified Command for All-Hazard Incidents

Curriculum – Incident Management

This 2-day course is designed to provide Company Officers (COs) with a better understanding of multiagency needs and a Unified Command structure. The attendees will gain an understanding of the requirements of a Unified Command organization and provide learners with the knowledge and skills necessary to operate effectively in complex incidents.

Selection Criteria

The primary audience for the course is fire department COs, first responders, chief officers and others who would function in a Command or General Staff position during a multiagency operation.

Further specification for the audience includes officers who have command responsibilities, are upwardly mobile and act in the position of a command officer, would function in a Command or General Staff position during a Unified Command operation, and are initially responsible for setting up the Incident Command organization.

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Pre-Course Materials & Course Syllabus

https://apps.usfa.fema.gov/ax/syll/syllabus_w0609.pdf

W0633 – Youth Firesetting - Intervention Specialist

Curriculum – Fire Prevention: Management

This course focuses on how identification, intake, screening, disposition, and follow-up are used to mitigate youth firesetting behavior. Course content includes understanding the motivations behind youth firesetting and how the impact of adverse childhood experiences and behavioral/mental health changes can influence firesetting behaviors. This course is for the practitioner who provides services at the program delivery level.

Selection Criteria

Students either have or will have responsibilities as the practitioner who provides services at the program delivery level. This includes the person who is responsible for the identification, intake, screening, educational intervention, follow-up and evaluation of the program services and results.

Students representing the fire service are encouraged to partner with other agencies for this training. Partners can include but are not limited to fire investigators, law enforcement, mental health, social services, juvenile justice or other stakeholders who can assist in building and maintaining programs in their communities.

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Pre-Course Materials & Course Syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_Instructions_0633.pdf
https://apps.usfa.fema.gov/ax/pcm/pcm_w0633.pdf
https://apps.usfa.fema.gov/ax/syll/syllabus_w0633.pdf

W0635 – Best Practices in Community Risk Reduction

Curriculum – Fire Prevention: Management

This two-day course demonstrates to students nationally recognized principles that, when used appropriately, can lead to community risk-reduction programs that can measure success in local communities. This course will give students the opportunity to explore programs from communities across the United States that have been showcased at Vision

20/20 symposiums. These programs demonstrate what nationally recognized organizations identify as examples of "best practices" in community risk reduction.

Selection Criteria

- Fire and emergency services personnel who help develop and deliver fire prevention and community risk-reduction programs.

- Fire and emergency services staff with an interest in advancing risk-reduction efforts in their community.

- Allied health and community service personnel who help develop and deliver risk-reduction programs.

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

There is a pre-course assignment that should take about one hour to complete.

Pre-Course Materials & Course Syllabus

https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0635.pdf
https://nfa.usfa.fema.gov/ax/pcm/pcm_f0635.pdf
https://nfa.usfa.fema.gov/ax/syll/syllabus_w0635.pdf

W0646 - Leadership in Supervision: Creating Environments for Professional Growth

Curriculum: Fire Prevention: Technical

This two-day course presents the supervisory with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes concepts related to a successful transition to supervisory and leadership roles, including concepts of adaptive leadership; change management; active followership; effective communication, including difficult conversations and advocacy-inquiry based dialogue; ethics; authority; power; decision-making; and active engagement through development of a personal plan.

Selection Criteria

The primary target audience for this course are those individuals who are at the first line level of supervision. For purposes of student selection first line level is considered to be

those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor level. More specifically primary selection criteria are as follows:

- First line supervisors in fire and emergency medical services organizations.
- Fire and emergency medical services personnel due for promotion/appointment to a first line supervisory position within 18 months.
- Fire and emergency medical services personnel who are regularly assigned acting supervisory positions.
- Fire and emergency medical services personnel currently enrolled in the NFA Managing Officer will be provided priority selection.

The secondary target audiences are fire and EMS personnel at the first line management level (Chief Officer or above). Students at this level may be given consideration on a space available basis.

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Pre-Course Materials & Course Syllabus

https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0646.pdf
https://nfa.usfa.fema.gov/ax/syll/syllabus_w0646.pdf

W0760 – New Fire Chief: Challenging Issues

Curriculum: Fire Prevention: Technical

This two-day course is designed to develop the managerial, administrative and leadership skills necessary for the first-time fire chief and chief officer who desire a leadership position in their department. This course addresses critical knowledge and skills pertaining to the responsibilities of a fire chief.

Topics covered include:

- Local politics and the role of the chief officer.

- Liability and risk management.

- Resources and items of knowledge needed to become a first-time leader in a new position in his or her agency.

Selection criteria

The primary candidates for this course include new or emerging chief officers in a volunteer or combination fire department or emergency service organization.

The secondary candidates are new career chiefs, department leaders or emerging leaders of a fire department or emergency service organization.

This course is open to all interested emergency services personnel, including volunteer, career and allied professionals.

The class is intended primarily for those who have served or will begin to serve soon in leadership positions and who seek to learn more effective ways of managing and leading their agency.

Prerequisites: ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Pre-Course Materials & Course Syllabus

https://nfa.usfa.fema.gov/ax/pcm/BYOD_Instructions_0760.pdf
https://nfa.usfa.fema.gov/ax/syll/syllabus_w0760.pdf

W0770 – Fire Investigation: Awareness

Curriculum: Fire Investigation

This two-day course presents a basic overview of a fire investigation. Students will review the basics of fire chemistry and develop an enhanced understanding with respect to fire suppression and fire investigation. The course will stress the importance of fire scene awareness, evidence identification, preservation, and the basics of a fire investigation. Students will develop an appreciation of the convergence of suppression, investigation, science, and law.

Selection criteria

Fire and emergency services personnel who respond to fires or might conduct preliminary investigations into the origin and cause of fires.

Prerequisites: None

Pre-Course Materials & Course Syllabus

https://nfa.usfa.fema.gov/ax/syll/syllabus_w0770.pdf

P0756 – Fire Investigation: Fire as a Weapon

Curriculum: Fire Investigation

This course was developed to aid first responders in understanding and recognizing how fire can be used as a weapon against people and/or property. This course will also help first responders and investigators understand why a person would choose to use fire as a weapon, as well as creating awareness of the types of information fire investigators may need from fire and emergency services personnel.

Prerequisites - There is no required prerequisites, but W0770: Fire Investigation: First Responder is recommended.